

Instruction leaflet for students

Courses and exams with compulsory attendance during the pandemic

In general, the instructions of the executive committee of [the Freie Universität](https://www.fu-berlin.de/sites/coronavirus/)¹ Berlin based on the guidelines set up by the Chancellery of the Senate for Science and Research – [Stufenplan und Ampelsystem](https://www.berlin.de/sen/wissenschaft/aktuelles/news/2020/artikel.908920.php)² – as well as those of the [Robert-Koch-Institut](https://www.rki.de/SharedDocs/FAQ/NCOV2019/gesamt.html?nn=13490888)³ apply.

Further regulations derived from these instructions and day-to-day information regarding your studies and teaching at the department BCP can be found at (in German):

- [Biology](#)
- [Chemistry and Biochemistry](#)
- [Pharmacy](#)

Mandatory testing for students at face-to-face events

From 1.5.21, students who are participating face-to-face formats need to be tested within the last 24 hours before the lecture starts:

§13 (3)

"As part of their protection and hygiene concepts, the universities regulate the testing of students for infection with the SARS-CoV-2 coronavirus, provided that students are present at the universities, in particular for participants in practical formats and face-to-face exams. Only students who have tested negative according to § 6b are allowed to take part in practical formats and exams in face-to-face form.

Principles of compulsory tests for students in face-to-face formats at the Free University of Berlin

- In order to be able to take part in all face-to-face teaching or face-to-face exams on the FU Berlin campus, **proof** of a negative SARS-CoV-2 antigen or PCR test is required.
- The proof of the negative test result may not be more than 24 hours old at the time of the start of the event. If students take part in a face-to-face course on different days of the week, they must be tested repeatedly (e.g. for a laboratory internship that takes place over four days, probably four times).
- certified test centers (<https://test-to-go.berlin>) or the test center on the campus <https://www.covid-testzentrum.de/berlin-fu>) should be used for testing. A test offer can be used **free of charge** and **once a day**.

People with a negative self-test result continue to comply with all applicable protection, distance and hygiene measures, including the mask requirement.

¹ <https://www.fu-berlin.de/sites/coronavirus/>

² <https://www.berlin.de/sen/wissenschaft/aktuelles/news/2020/artikel.908920.php>

³ <https://www.rki.de/SharedDocs/FAQ/NCOV2019/gesamt.html?nn=13490888>

- Students whose test result is positive are not allowed to take part in the classroom event on campus and go into self-quarantine in accordance with state regulations. In this case, please have a PCR test carried out immediately to validate the rapid test result in a certified test center.

When is the test obligation not applicable?

Section 6c of the Second SARS-CoV-2 Infection Protection Measures Ordinance applies

"(...) an obligation stipulated in this ordinance or in accordance with Section 28b of the Infection Protection Act to be tested negative for an infection with the corona virus SARS-CoV-2 or a negative test result of a test carried out using recognized tests for an infection with the Coronavirus SARS-CoV-2 for the following people:

1. vaccinated persons who have been vaccinated with a vaccine approved by the European Union and whose last required vaccination was at least 14 days ago,
2. Recovered persons who can prove a positive PCR test result for an infection with the SARS-CoV-2 coronavirus more than six months ago and who have received at least one vaccination against Covid-19 with a vaccine approved by the European Union ,
3. Recovered persons who can demonstrate a positive PCR test result for an infection with the SARS-CoV-2 coronavirus from at least 28 days and no more than six months ago

Covering of mouth and nose

In all pedestrian areas (hallways, foyer, ...), wearing of a mouth and nose coverage is mandatory. Since the 27th of January you may only participate in courses with compulsory attendance when wearing a FFP2-mask (Corona-ArbSchV des Bundesministerium für Arbeit und Soziales §4, Absatz 1a, Punkt1).

Entrance, participation, and exit of courses with compulsory attendance

- Please arrive in time at your respective venue and keep a distance of at least 1.5 m between you and your fellow students. Please cover your mouth and nose as this is mandatory at any pedestrian area of the Freie Universität Berlin at any time.
- Follow the markings to enter and to exit the teaching rooms.
- Please hand in your filled documentation of attendance sheet or scan the QR code at the entrance of the room. We have to keep your data for four weeks and, if applicable, forward them to the public health department. After the four weeks your data will be destroyed. Course with compulsory attendance will, furthermore, take the usual attendance lists.
- In general, only designated seats in the teaching room may be used. When taking a seat, please first fill up the middle seats before taking those at the edge of the row, so that the minimum distance of 1.5 m to your fellow students can be ensured at all times.
- Since the virus is spread through aerosols, rooms have to be ventilated regularly, if applicable, also during the time of the course. This measure is obsolete, if the ventilation system of the room does not require it. Please bring along warm clothing, as it might be difficult to maintain room temperature during the entire course.

Reducing the risk of infection at the department BCP

If you encounter fever or any symptoms related to respiratory diseases that might indicate an infection with Covid-19, you may not enter the facilities of the Freie Universität Berlin and have to wait for the clarification of your illness. Please consult the flowchart of the Senate Administration (last page).

If you have been tested positive for Covid-19, please immediately inform the organiser of the course. He/She will forward your information to the department administration office, which is supporting the public health department with tracking down infection chains. Further stay at the campus of the Freie Universität Berlin is prohibited.

In case you are categorised as a suspected case of infection (“Verdachtsfall”, you exhibit symptoms of a respiratory infection and have had contact to a person tested positive for Covid-19), please immediately inform the department administration office (suspected case document). You are prohibited from entering the campus of the Freie Universität Berlin until it has been clarified that you are free from Covid-19.

If a Covid-19 case occurs in a course, all other course members will not be classified as a contact person of category 1 (= direct contact to the infected person), since the following of the guidelines prevents the infection of others. The course will continue in this case. Any other regulations will be provided by the public health department.

We explicitly encourage the use of the Corona-Warn-App.

Documentation of attendance

Bogen zur Anwesenheitsdokumentation am Fachbereich BCP/documentation of attendance

Lehrveranstaltung/course:

Datum/date:

Uhrzeit/time:

Name, Vorname:
surname, first name

Anschrift/address:

Bezirk des Wohnortes / Ort des ständigen Aufenthaltes:

district

place of residence

Telefonnummer/phone number:

Matrikel-Nr./matricul.-nr.:

1. Ich versichere in den letzten 14 Tagen keinen Kontakt zu einer positiv auf COVID-19 getesteten Person gehabt zu haben und auch keine Symptome einer Atemwegserkrankung oder sonstige mit COVID-19 vereinbare Symptome (Fieber, Husten...) zu haben.

I hereby confirm that I haven't had contact to a person tested positive for COVID-19 during the last 14 days. Also I don't have any symptoms of respiratory disease or other COVID-19 related symptoms (e. g. fever, cough)

2. Des Weiteren versichere ich die Fragen wahrheitsgemäß beantwortet zu haben. Sollten sich Änderungen ergeben werde ich diese umgehend mitteilen. In die Hygieneregeln wurde ich eingewiesen. Ich habe diese verstanden.

Furthermore, I assure that I have answered the questions truthfully. If changes will accrue, I will inform you immediately. I was instructed to the hygiene rules. I understood these.

Datum/date, Unterschrift/signature

Bild: Verhalten im Krankheitsfall (Atemwegserkrankungen), Quelle: https://www.berlin.de/sen/wissenschaft/_assets/anlage_infografik-zum-umgang-mit-atemwegserkrankungen.pdf

