Instruction leaflet for students

Courses and exams with compulsory attendance during the pandemic

In general, the instructions of the executive committee of the Freie Universität Berlin based on the guidelines set up by the Chancellery of the Senate for Science and Research – Stufenplan und Ampelsystem – as well as those of the Robert-Koch-Institut apply. Further regulations derived from these instructions and day-to-day information regarding your studies and teaching at the department BCP can be found at (in German):

- Biology
- Chemistry and Biochemistry
- Pharmacy

Covering of mouth and nose

In all pedestrian areas (hallways, foyer, ...), wearing of a mouth and nose coverage is mandatory. Since the 27th of January you may only participate in courses with compulsory attendance when wearing a medical face mask or an FFP2-mask (Corona-ArbSchV des Bundesministerium für Arbeit und Soziales §3, Abs. 1, Punkt 3).

Entrance, participation, and exit of courses with compulsory attendance

- Please arrive in time at your respective venue and keep a distance of at least 1.5 m between you and your fellow students. Please cover your mouth and nose as this is mandatory at any pedestrian area of the Freie Universität Berlin at any time.
- Follow the markings to enter and to exit the teaching rooms.
- Please hand in your filled documentation of attendance sheet. We have to keep your data for four weeks and, if applicable, forward them to the public health department. After the four weeks your data will be destroyed. Course with compulsory attendance will, furthermore, take the usual attendance lists.
- In general, only designated seats in the teaching room may be used. When taking a seat, please first fill up the middle seats before taking those at the edge of the row, so that the minimum distance of 1.5 m to your fellow students can be ensured at all times.
- Since the virus is spread through aerosols, rooms have to be ventilated regularly, if applicable, also during the time of the course. This measure is obsolete, if the ventilation system of the room does not require it. Please bring along warm clothing, as it might be difficult to maintain room temperature during the entire course.

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1 https://www.fu-berlin.de/sites/coronavirus/
Reducing the risk of infection at the department BCP

If you encounter fever or any symptoms related to respiratory diseases that might indicate an infection with Covid-19, you may not enter the facilities of the Freie Universität Berlin and have to wait for the clarification of your illness. Please consult the flowchart of the Senate Administration (last page).

If you have been tested positive for Covid-19, please immediately inform the organiser of the course. He/She will forward your information to the department administration office, which is supporting the public health department with tracking down infection chains. Further stay at the campus of the Freie Universität Berlin is prohibited.

In case you are categorised as a suspected case of infection (“Verdachtsfall”, you exhibit symptoms of a respiratory infection and have had contact to a person tested positive for Covid-19), please immediately inform the department administration office (suspected case document). You are prohibited from entering the campus of the Freie Universität Berlin until it has been clarified that you are free from Covid-19.

If a Covid-19 case occurs in a course, all other course members will not be classified as a contact person of category 1 (= direct contact to the infected person), since the following of the guidelines prevents the infection of others. The course will continue in this case. Any other regulations will be provided by the public health department.

We explicitly encourage the use of the Corona-Warn-App.
Department BCP  
last update 12.02.2021

Documentation of attendance

Bogen zur Anwesenheitsdokumentation am Fachbereich BCP/documentation of attendance

Lehrveranstaltung/course: 

Datum/date:  

Uhrzeit/time: 

Name, Vorname:  

surnname, first name 

Anschrift/address: 

Bezirk des Wohnortes / Ort des ständigen Aufenthaltes: 

district  

place of residence 

Telefonnummer/phone number: 

Matrikel-Nr./matricul.-nr.: 


I hereby confirm that I haven’t had contact to a person tested positive for COVID-19 during the last 14 days. Also I don’t have any symptoms of respiratory disease or other COVID-19 related systems (e.g. fever, cough)


Furthermore, I assure that I have answered the questions truthfully. If changes will occur, I will inform you immediately. I was instructed to the hygiene rules. I understand these.

Datum/date, Unterschrift/signature
WENN STUDIERENDE KRANK WERDEN...
Umgang mit Atemwegserkrankungen an Hochschulen

unspezifische Erkältungssymptome
Studentin/Student

Gesundheitszustand verschlechtert sich.

Studentin/Student muss mindestens 24 Stunden zu Hause bleiben.

Arztisch veranlaßt heimen Corona-Test.

Test negativ
Studentin/Student kann auf den Campus.

Test positiv
Folgen Sie den Anweisungen Ihres medizinischen Gesundheitswesens und informieren Sie Ihre Hochschule.

mit Corona zu vereinbarende Symptome

2 Tage in Folge Fieber (über 38,5°C) auf Schultermale, Alopezie/Depigmentierung und/oder
Störung des Geruchs-/Geschmacksvermögens und/oder
Muskeln- und Gliederschmerzen und/oder
anhaltender Husten, Konstipation
Jegliche Erkältungssymptome bei Kontakt zu Corona-positiven Fall oder Rückkehr aus Risikogebiet

Studentin, Student kann nicht auf den Campus bzw. muss den Campus umgehend verlassen.

Studentin/Student kann nach 144 Stunden ohne Symptome wieder auf den Campus.

Gesundheitszustand verschlechtert sich.

Arztliche Konsultation erwirken. (Bitte melken Sie sich unter Angabe der Symptome telefonisch an.)

(punkt-)Test (punct-)Test veranlaßt Corona-Test.

Studentin, Student kann zwischen Test und Übermittlung des Ergebnisses nicht auf dem Campus.

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