

Application for registration of the Master's thesis

Master's program Biology (Admission from winter semester 2024/2025)

FREIE UNIVERSITÄT BERLIN

Department of Biology, Chemistry, Pharmacy

Examination Office • Arnimallee 22 • 14195 Berlin

E-mail: pruefungsbuero@biologie.fu-berlin.de • Phone: (030) 838 67362

Name, first name: _____

Student ID: _____

Date of birth: _____

Place of birth: _____

Zedat e-mail: _____

Private e-mail: _____

Mailing address: _____

Phone/mobile: _____

Specialization (please choose):

Desired start of the Master's thesis: _____

Supervision by (Please pay attention to the information on page 2 regarding authorization to take examinations.):

Mr./Mrs. Prof. Dr. _____ Signature first examiner: _____

Mr./Mrs. Prof. Dr. _____ Signature second examiner: _____

I hereby register my Master's thesis with the following topic at the Institute of Biology:

Place, date: _____ Signature applicant: _____

NOT to be filled out by the student:

Start of thesis: _____ Submission deadline: _____

Approval: granted not granted

Berlin, date: _____

Signature (Chair of the Examination Board):

Master's Thesis – Key Information

M.Sc. Biology – Freie Universität Berlin

Processing Time / Admission Requirements

- The processing time for the master's thesis is six months.
- Admission Requirements: last enrolled at FUB, 15 CP Introductory Area, 45 CP from Supplementary and Project Area (see §10 II study and examination regulations).

Registration

- Submit the registration form at least 2-3 weeks before starting your thesis. Otherwise, your request might be rejected.
- The registration form must be approved by the Examination Board before you can start.

Supervisor / Examiner Eligibility

- Both examiners must be authorized to examine you.
- Authorized persons include **professors, private lecturers** or **habilitated persons with a lectureship at FU Berlin**.
- At least one examiner must be affiliated with the Institute of Biology (FU Berlin).

External Master's Thesis

- You may also complete your master's thesis externally (outside the institute).
- In this case, you must submit the application form for **external conduction**.
- The form for external conduction does not yet constitute a binding registration for the master's thesis!

Submission Format

- Submit your thesis by email as a machine-readable PDF file only.
- The deadline is 23:59 on the final submission date (as notified by the Examination Office).
- Attach a hand-signed declaration of independence, including details about AI tools used, if applicable.

Thesis Defense

- A 20-minute presentation and scientific discussion are mandatory.
- This presentation is not graded but must be completed for final graduation.

A degree cannot be awarded if, at another university within the scope of the Basic Law, in the same subject or in a module that is equivalent to one of the modules intended for the Master's program in Biodiversity, Evolution, Ecology, coursework has been definitively failed or examinations have not been definitively passed, or if an examination procedure is still pending.

For further information, please visit: <https://www.bcp.fu-berlin.de/en/studium-lehre/verwaltung/pruefungsbuero>